

**CROQUET TASMANIA**  
**EXECUTIVE MEETING MINUTES**  
**Monthly Meeting –18 April 2023 - Zoom meeting**

Present: Sylvia Wing, Peter Tracey, Joan Williams, Jane Hyland, Gina Kirkland, Paul Godard, Leigh Herington, Tony Walker (for item 6.4)

Meeting opened 4.00 pm by President, Sylvia Wing

1. Apologies: Nil
2. Minutes of previous meeting

Moved by Paul Godard that the minutes are a true and accurate account of the meeting. Seconded Leigh Herington. Minutes accepted.

3. Matters arising from minutes

- Man O’Ross Hotel has meeting rooms available - \$90 for large meeting room and \$40 for small including tea and coffee for up to 4 hours. But they are closed on Mondays and Tuesdays. CT will consider meeting on another day of the week when face-to-face meetings are scheduled.
- Sylvia Wing reported that the Heads of State concept was decided at the ACA meeting following the Eire Cup with a view to feeding information to the ACA board where appropriate, noting that several heads of state are on the board itself. The CT Secretary will continue to be the conduit to the ACA.
- Sylvia advised that the plan for the upgrade of the NTasCC lawns is commercial-in-confidence’ so not more widely available. It was noted that the lawns will not be used for the AC nationals in 2024.

4. Correspondence Report

Outgoing correspondence confirmed.

5. Reports

- 5.1 Marketing report

Peter Tracey attended the ACA's Marketing and Branding focus group on 17 April and Sylvia Wing and Jane Hyland will participate in the focus group on 19 April.

## 5.2 Treasurer's report

The following payments were presented for approval:

Debit card: 13/04/23 Kingston Locksmith Medallions (10 small, 6 large)  
\$160.00

Moved by Jane Hyland that the payment be approved. Seconded Joan Williams. Payment approved.

The Executive agreed to remit to the ACA the balance of the ACA affiliation fees that has been already collected by CT and sitting in an investment account.

### **Action: Peter Tracey**

As the ACA is pro-rating the payment of affiliation fees, the Treasurer moved that new members should be discounted to \$10 where they are registered as members within the last three months of the year.

Moved Peter Tracey, seconded Jane Hyland. Motion passed.

### **Action: Peter Tracey to make refunds to affected members.**

The Treasurer presented the financial statements for the year ending 31 December 2022 and moved that they present fairly Croquet Tasmania's financial position on 31 December 2022.

Moved Peter Tracey, seconded Jane Hyland. Motion passed.

## 5.3 Competitions Convenor's report

- Joan Williams reported on the outcomes of the Competitions Committee meeting held on 13 April 2023.
- Revised AC Tournament conditions will be tabled for approval at CT's May meeting.
- The inaugural Tasmanian GC team event will be held in 2024 on the November long weekend in the north of the state.
- The Executive agreed that given the long lead time, the Tasmanian GC team event could be held in November 2023 with the divisional singles moved back a week.

#### 5.4 Southern Delegate's Report

Nil to report

#### 5.5 Northern Delegate's Report

A request came from Patsy Paine that results be published of northern events on the CT website as is done with GC pennants held in the south. Jane Hyland advised that if the information is in a suitable format, then it can be published on the CT website. Referred to the Competitions Committee for advice.

#### 5.6 2024 Eire Cup report

The NTasCC has been advised by the organising committee that their lawns will not be required for the AC nationals. Lawns will be sourced in the south of the state.

### 6. Other Business

#### 6.1 Prize money

A schedule for the calculation of prize money was tabled. This wasn't available at the meeting of the Competitions Committee but was thought worthy of consideration. Referred to the Competitions Committee for advice.

**Action: Joan Williams**

#### 6.2 AGM 2023

The Secretary tabled a report on the current status of positions to be filled prior to or at the AGM. It was clarified that selector positions do not need to be formally nominated. As with 'director' positions under the by-laws, potential selectors can express their interest.

The Secretary will write to clubs and seek expressions of interest for relevant positions under the by-laws, noting the incumbents who are happy to continue in the role but this should not preclude other interested parties from expressing their interest.

The Executive will meet via Zoom on Tuesday, 16 May, to make appointments to director positions for announcement at the AGM on 20 May.

The Executive noted that Hugh Denny was no longer available to be auditor in the coming year. The Secretary will write to clubs and ask for expressions of interest to undertake this role, or suggestions as to who might be available externally.

**Action: Jane Hyland**

### 6.3 2024 Calendar

The latest version of the 2024 calendar (April 2023) was approved noting that the Tasmanian GC team event will be held on the November long weekend at NTasCC and the divisional singles moved a week later and be a two day event based on historical numbers of participants.

The 2023 calendar will be amended to accommodate the inaugural Tasmanian GC team event in November this year and the GC divisional singles moved to 11-12 November..

**Action: Joan Williams**

### 6.4 Publicity Officer positions

Tony Walker attended the meeting to discuss the Publicity Officer position and what he believed to be priorities in marketing the game. Tony strongly recommended the engagement of a graphic designer from budgeted funds to help with newsletters etc. Tony's comments will be an input to the role of the Publicity Officer which will be filled through an expression of interest.

### 6.5 Filling of director positions created under the By-laws

Addressed at agenda item 6.2.

### 6.6 Issues raised by members

A member of Kingston Croquet Club raised concerns about the spread of viruses from lawns in the north of the state.. The Secretary will write to clubs about maintaining healthy lawn practices that will minimise cross-contamination of viruses from lawn to lawn.

**Action: Jane Hyland**

7. Next meeting: 20 June 2023 at NTasCC

8. Meeting closed at 5.40 pm.

Signed: Sylvia Wing, Chair

Date: 20 June 2023